



香港仔坊會

AKA

職位空缺編號：**AK1901023**

僱主名稱：4ward Fitness Limited

職位空缺名稱：Receptionist

行業：健身中心

工作時間：每星期工作 6 天，每天工作 9 小時，輪班輪休

薪酬：月薪\$12,000

工作地區：油尖旺區

資歷：
-Service-oriented with sound knowledge in front desk operation
-Self-motivated, independent, strong interpersonal and communications skills
-Good command of both written and spoken Cantonese, English and Mandarin

職責：
-Process all check-in and check-out procedures in an effective and efficient way
-To achieve the high level of guests satisfaction with courteous and friendly manner
-To handle other daily departmental operation issues

備註：有薪年假、強積金、醫療、勞工假

職位空缺：3